

**JERICHO SAILING CENTRE ASSOCIATION
DRAFT BOARD MEETING MINUTES
TUESDAY, OCTOBER 9, 2007**

PRESENT: Brian Key, Chair; Dan Wallace, Ray Douthwaite, Gail Owen, Jim Quinn, Chris Stairs, Richard Spencer, Ashley Ford, Mina Fung, Mike Cotter, General Manager.
GUEST: Andy Hunt.

1. APPROVAL OF AGENDA

2. DIRECTOR REGRETS

Alan Johnston, Deirdre Webster

3. APPROVAL OF MINUTES – September 10, 2007

Motion:

“To amend motion under item #10 to add: ‘...and the 4.3% fee increase.’ after ‘...compound restructuring.’ ” Carried

Motion:

“To approve the September 10, 2007 minutes as amended.” Carried

4. PRESIDENT’S REPORT –Brian Key

Brian reported on an email he received from member Thomas Winkler. Thomas’ concern regarding the door to the rooftop Safety Observation Deck and suggestion for smaller diameter hoses will be referred to the next Operations Committee meeting. Programs Chair, Andy Hunt will locate Thomas’ uncollected trophies.

Motion:

“That the meeting go ‘In Camera’.” Carried

Motion:

“That the General Manager receive a 2.5% wage increase.” Carried

Motion:

“To end the ‘In Camera’ session.” Carried

5. TREASURER'S REPORT –Mina Fung

Mina presented the unaudited 2007 Year End financial statements. The Board reviewed the statements and agreed to clarify the line item on the Income Statement under “Planning Expense” currently listed as “Bldg Reno Interest Cost”. The line will be presented as a stand alone item as it appears in the Audited Financial Statements and will be listed as “Phase V Building Reno. Interest Cost.”

Motion:

“To approve the September 30, 2007 Unaudited Financial Statements.” Carried

Mina discussed adjustments to the 2008 Budget which the Board approved in principle at the September meeting.

Motion:

“To reduce the line item “Leasehold Improvement Replacement” to \$18,000.”
Carried

Motion:

“That the 2008 Budget be approved pending recommendation by the General Manager regarding the staffing portion of the budget.”

Carried

The Board thanked Mina for her excellent work preparing the 2007 year end unaudited financial statements and the 2008 Budget.

6. PLANNING COMMITTEE REPORT – Dan Wallace

Dan reported that a Planning Committee meeting will be set at the first meeting of the new Board in November.

7. SAFETY COMMITTEE REPORT – Ray Douthwaite

Ray reported that there are two events left on the rescue coverage calendar before the annual Albatross pullout. Ray reminds members that rescue resources are scarce at this time of year and encourages all members to make safety their first priority.

8. PROGRAMMES COMMITTEE REPORT – Andy Hunt

Andy notified the Board of the up coming Penguin Cup races on October 21 & 28. The racing awards and volunteer appreciation dinner will be held on October 21 following racing.

Richard Spencer informed the Board that our fellow Board member, Deirdre Webster won the Women’s Great Grand Master class at the 2007 Laser Worlds Championship in Spain. JSCA member Jacek Suski came in 19th in the Men’s Grand Master Class.

Chris Stairs presented a summary of responses to our request for Preferred Hardware Supplier Proposals.

Motion:

“That the JSCA apply for a Rona Professional Advantage Discount Card.”
Carried

9. OPERATIONS COMMITTEE REPORT – Brian Key for Norm Eldridge

Brian reported on potential noise problems with respect to the new hand dryers installed in the washroom. The committee will consider a member complaint with respect to potential hygiene issues caused by replacing hand towels with hand dryers at their next meeting.

10. GENERAL MANAGER'S REPORT - Mike Cotter

Mike discussed the impact of incidents such as the recent kayaking tragedy in Howe Sound on the JSCA community. Such incidents hit close to home and tend

to highlight the awareness of potential danger and strengthen the resolve of our members to make safety their highest priority.

Mike thanked the Board for their positive support throughout the past year.

11. OTHER BUSINESS

Food & Beverage Forum

Brian presented a hand out itemizing topics for discussion for the food and beverage contract. (see attached) These are items for consideration during negotiation for the renewal of the JSCA's agreement with Jericho Foods Inc.

ADJOURNMENT

Next Meetings:

AGM October 23 @ 1900H

Regular Monthly Meeting November 13, @ 1900H

JSCA Board Candidates for the 2007 Annual General Meeting:

Norm Eldridge

Sean Martin

Mina Fung

Tony Martin

Andy Hunt

Gail Owen

Brian Key

Richard Spencer

Graham McGlashan

Dan Wallace

Philip McILvenna

Attachment from Other Business-Food and Beverage Forum

Topics for discussion for the Food and Beverage Contract

- 1) The primary purpose of the food and beverage service is to provide members with a location to have a meal or snack on the patio or in the building at a reasonable price.
- 2) Members requested a \$5 sandwich for a quick meal
 - Pre-prepared sandwiches were suggested with toppings on the side to extend the shelf life.
 - Sandwiches could be on a Members only menu
 - Make it possible to purchase pre made sandwiches without waiting in line for ordering meals.
- 3) Snacks such cheese should be added back to the Menu.
 - The menu should not just contain meals. Ex. bagels and cheese
- 4) Member only tables
 - Could be marked with a Reserved for JSCA Members sign. This would allow an area to be reserved without a rope divider.
 - The number of reserved tables could also be increased for special events.
- 5) Noise reduction
 - Vibrating coasters \$6000.00
 - More speakers less volume

- Loud Music and drumming should not prevent a pleasant time on the patio or at meetings.
- 6) Sailor's lounge should provide a relaxing social environment making the sailors lounge appear more welcoming.
- The choice of furniture for the lounge should not be negotiated in the F & B contract.
 - The furniture should be chosen by JSCA.
 - The Members bar should be open for orders at all JSCA events or open all the time?
 - The doors from the sailors lounge to the patio should be unlocked whenever F&B staffs are working in the Kitchen area. Even if the café area is not open to the public
- 7) Events at JSCA
- Clubs should be allowed to have club events, meals & drinks etc in the multi use rooms and on the patio during the shoulder seasons.
 - Events should be allowed for fund raising for JSCA organizations.
 - Should the F&B service be allowed to cater to non-member events during the high season if clubs are not allowed to?
 - Should the F & B service be required to provide lower costs for fund raising events?
 - Should JSCA be required to reduce revenue from F & B to help clubs raise money?
- 8) Liquor license
This matter should be researched to find what options are available that will allow a flexible policy to benefit the JSCA clubs and organizations as well as the F&B service.
- Boundaries of the liquor license and flexibility.
 - Procedures required to hold different types of events or change boundaries for the events.
 - How can the patio be shared or divided for separate events and with different prices for beer and wine.
- 9) Criteria for evaluation of the F&B Service
- How often is the Members area open
 - How often are members able to order from the member's side in a reasonable period of time?
 - Menu selection and prices - other suggestions
- 10) Other topics