

**JERICHO SAILING CENTRE ASSOCIATION  
BOARD MEETING MINUTES  
MONDAY, SEPTEMBER 10, 2007**

**PRESENT:** Brian Key, Chair; Dan Wallace, Ray Douthwaite, Gail Owen, David Loutit, Alan Johnston, Jim Quinn, Chris Stairs, Richard Spencer, Deirdre Webster, Mina Fung, Norm Eldridge, Ian Upright, Mike Cotter, General Manager.

**GUESTS:** Andy Hunt, Mark Scott.

**1. APPROVAL OF AGENDA**

**2. DIRECTOR REGRETS**

Ashley Ford

**3. APPROVAL OF MINUTES**

Board Minutes of August 13, 2007 Approved

**4. PRESIDENT'S REPORT –Brian Key**

Brian reported that Michael Souster has resigned from the board due to other commitments. The remaining year in his term will be filled by the 9<sup>th</sup> place finisher at the AGM election.

Brian reminded directors whose terms are expiring and wish to rerun for the board that they are required to get their Nomination Letter in to the JSCA office no later than October 9 at 1700H.

**5. TREASURER'S REPORT –Mina Fung**

The Board reviewed the monthly Budget Statement for August.

Mina previewed the draft 2008 Budget. The Board discussed various budget line items including the anticipated cooler project and the challenge of budgeting to meet our commitment to members.

**Motion:**

“That the Executive Committee put together a proposal to complete the cooler project and negotiate with Jericho Foods.” Carried

**Motion:**

“To approve the 2008 budget in principle after removing the Amortization line from the Operations Budget and the \$20K from the Planning Budget.”

Carried

The 2008 JSCA Budget includes a 4.3% increase in: Membership Fees, Storage, Lockers and Room Rentals. Room Rentals includes affiliated clubroom rentals (which haven't increased since 1999) and contracted office space.

**6. SAFETY COMMITTEE REPORT – Ray Douthwaite**

Events every weekend in September require a strong turnout from Jericho Rescue Team Members. Thanks to the great volunteer effort this season.

**8. PROGRAMMES COMMITTEE REPORT – Andy Hunt**

Andy thanked all those who helped out and participated with the Tasar BC's and Laser Canadian Masters Championships the past two weekends. We are nearing the end of the Tuesday Night Racing schedule.

**9. OPERATIONS COMMITTEE REPORT – Norm Eldridge**

Norm reported that the Committee has determined 2007 Operations budget funds are still available and is proceeding with the Jericho Sailing Centre energy audit as moved by the board last meeting. The committee has also commissioned the construction of new dollies. The response by members not to abuse launch dollies by storing boats on them has been reasonably good and day to day dolly availability has improved. Other items which will be completed in fiscal 2007 include magnetic door closers in the main stairwell to allow for proper fire door use, building ventilation and improved disabled access. High performance, energy efficient hand dryers will be installed in both washrooms and we will discontinue providing paper towels to the public. Items in the 2008 Operations budget include \$40K for flooring replacement on the second floor, 24K for regular annual and preventative ramp maintenance. The committee is also focusing on anticipated long term maintenance expenditures including the west third of the roof replacement, large hanger and entrance doors, and expenses associated with an expanded Jericho Sailing Centre compound.

**10. GENERAL MANAGER'S REPORT - Mike Cotter**

Mike reported that 3 JSCA Business Partner Agreements will expire in 2008. The Windsurfing School Agreement will expire at the end of January, the Food and Beverage Service Agreement will expire at the end of February and the Ocean Kayaking School Agreement will expire at the end of October. Mike also reported that the catamaran charter "Areal Sea" tentatively approved by the board for this summer did not get off the ground due to the owner's work commitment and he has requested that the board extend his trial arrangement to allow him to operate next summer.

**Motion:**

"To extend the Areal Sea charter trial agreement for the summer of 2008."

Carried

**Motion:**

"That the JSCA General Manager will negotiate the renewal of the JSCA Windsurfing School Agreement with Windsure Adventure Sports Ltd with the inclusion of a moving clause in the event of compound restructuring and the 4.3% fee increase."

Carried

**Motion:**

“The JSCA Executive Committee will conduct a member input meeting regarding the Jericho Sailing Centre’s food and beverage service.” Carried

**11. OTHER BUSINESS**

UBC Old Boys Agreement

**Motion:**

“To approve the UBC Old Boys agreement subject to the 4.3% room rental increase.” Carried

JSCA Member Food Forum

The JSCA Member Food Forum on September 24 will be advertised in the weekly e-newsletter “*in the wind*” and members who are unable to attend will be encouraged to provide input via return email.

Board of Director Nominations

JSCA members are encouraged to put their names forward to run for a position on the board by Tuesday, October 9 at 1700H.

**ADJOURNMENT**

*Next Meeting October 9 @ 1900H*