

**JERICO SAILING CENTRE ASSOCIATION  
DRAFT BOARD MEETING MINUTES  
MONDAY, September 11, 2006  
1900H**

**PRESENT:** Chair- Brian Key, Ray Douthwaite, Richard Spencer, Ian Upright, Mina Fung, Andrei Bredin, Norm Eldridge, Dan Wallace, Andy Hunt, Peter Chin, Deirdre Webster, Mike Cotter, General Manager.

**GUEST:** Graham Abrahams.

**1. APPROVAL OF AGENDA**

**2. DIRECTOR REGRETS**

Alan Johnson, David Loutit, Gail Owen, Stephen Chessor,

**3. APPROVAL OF MINUTES**

August 14, 2006 Board Minutes Approved

**4. OTHER BUSINESS**

Jericho Foods Winter Catering Proposal

Graham Abrahams appeared before the Board to propose a Christmas catering package room booking with Canadian Outback Adventures. COA has proposed a temporary "Pirates of the Caribbean" décor in the Burrard Room, Galley, Sailor's Lounge and Surf and Turf room to market theme Christmas parties to their corporate clients. The planned dates are Friday and Saturday evenings 1900H-Midnight between November 25 and December 23 inclusive. They also anticipate selling a number of weekday events and lunches. Since 2002 The Jericho Galley has achieved a combined total of \$3,315 in gross sales for the months of December. The Jericho rent portion of these sales has been \$113. This partnership with Canadian Outback Adventures is expected to generate between \$20K-\$60K in sales and introduce many potential new members to our facility. Jericho Foods is proposing that in lieu of flat fee room rental that if their gross sales exceed \$50K they will increase their usual rent payment of 7% to 10% of gross. Discussion included ensuring that JSCA Affiliated Groups have access to rooms when not in use and enhancing off season member service on the weekends.

**Motion:**

"To approve the Jericho Foods proposal with Canadian Outback Adventures subject to the JSCA General Manager ensuring that insurance liability, restorative and any other issues regarding their use are dealt with. " Carried

**5. PRESIDENT'S REPORT –Brian Key**

**Motion:**

"Following the annual evaluation of the General Manager, carried out by the Executive Committee, a report will be presented to the Board of Directors for approval." Carried

An additional September Board meeting will be scheduled for this purpose.

**Motion:**

“During the next fiscal year of the JSCA the Executive Committee will develop a Salary and Wage Policy with guidelines for setting benefits and pay evaluation. Parameters such as inflation, merits and other measurements will be reviewed by the committee. The committee will also perform an annual review for all salaries, wages, benefits and job descriptions for approval by the Board of Directors”

Carried

Brian reported that the motion recommending an alternative Special Resolution at the August Board Meeting does not comply with the Societies Act.

**Motion:**

“To strike the proposed alternative option for Bylaw II-3.”

Carried

Brian proposed that JSCA Staff members, their parents, siblings, children, spouses as well as any in-laws of similar relations should not be allowed to vote. The general consensus was that if these folks are members they should be allowed to attend meetings and vote as would any member.

Amendments to the JSCA Electoral Procedures

Discussion of the rationale for not publishing the vote tally after elections-the JSCA follows the example of Vancouver Board of Parks and Recreation Community Centres and other non-profit volunteer organizations.

A suggestion was made to introduce ballot counters to the AGM prior to the start of ballot counting.

**Motion:**

**“5. Counting of Ballots**

- a) Members who wish to observe the counting of the ballots should submit their names to the Nominations Committee prior to the beginning of counting. The committee will select up to 8 observers or one observer per ballot counter, which ever is greater. No Candidate may be an observer or count ballots. The list of voters with the record of ballot numbers should not be present during the counting of ballots.
- f) The number of votes cast for each candidate should not be reported. A list of Elected candidates will be posted on the JSCA website in alphabetical order.”

**6. TREASURER'S REPORT –Mina Fung**

Mina presented the monthly budget report for August.

Mina presented the 2006/2007 Draft Budget. After discussion it was agreed to send the 2006/2007 Draft Budget back to the committees for further consideration. The budget approval will be on the agenda for the second Board meeting in September.

**Motion:**

“To increase JSCA Membership and Storage Fees by 2% for the 2007 membership year.” Carried

**7. PLANNING COMMITTEE REPORT –Dan Wallace**

The Jericho Sailing Centre Phase V Building Renovation is complete. The City of Vancouver is in the process of running a new sewer line to the edge of our property and we will be responsible for meeting their hook-up over the winter. Dan invites all Board Members to participate in the next Planning Meeting on September 18 at 1900H which will be focusing on the Jericho Sailing Centre Compound Development Plan.

**Motion:**

“To continue the meeting until 2130H.” Carried

**8. PROGRAMMES COMMITTEE REPORT – Andy Hunt**

Andy reported on a successful Tasar BC Championship regatta over the past weekend, the Disabled Sailing Association Mobility Cup Regatta, two more Tuesday Night Racing left in the season series, Penguin Cup Racing Oct. 8, 15, 22 & 29. Other events of interest include the Laser National Qualifying Regatta October 12-15 hosted by RVYC with JSCA expected to support as well as the BC Sailing Annual General Meeting where Andy will represent the JSCA.

**9. OPERATIONS COMMITTEE REPORT –Deirdre Webster**

The committee received a detailed report of craft storage from Storage Manager Benj Rummen at their last meeting. The report identified craft stored in the wrong spot on August 29. There was a good discussion on better facilitating craft storage. There is a need to educate members on the importance of ensuring their craft is correctly decal and always placed in the correct spot. We will endeavor to better educate members that their decal relates to their storage location. Clearly marked rows and storage spots are goals for next year. The committee discussed future storage possibilities using a permanent proximity chip placed on each craft with portable readers that could interact with the computer’s database to ensure correct placement, payment and even usage. Discussion of 10 boards not sold at the bailiff auction.

**10. GENERAL MANAGER'S REPORT - Mike Cotter**

Mike reported on the official forming of the Able Sail Network at the Jericho Sailing Centre this past weekend. The ASN is a world wide non-profit, volunteer organization dedicated to improving accessible sailing opportunities for people with disabilities. Another offshoot of the original Disabled Sailing Association which was started at the Jericho Sailing Centre.

Mike reported that the staffing level has been reduced for September. Jill Vivian did an excellent job as our receptionist and has left Vancouver for University. We wish her the best of success and hope she returns to our staff next season. Dory

Haney and Rory Johnston are still working weekends as they continue their studies. The office hours have been reduced to 0900-1700H seven days a week. There was a break-in into the Viking Clubroom this afternoon. And we believe the culprit was captured on the cooler surveillance camera.

**11. OTHER BUSINESS**

A. Upcoming Committee meetings

Safety Committee	September 18 @ 1900H
Operations Committee	September 20 @ 1900H
Programmes	September 25 @ 1900H
Planning	September 18 @ 1900H
Board	September 26 @ 1900H & October 10 @ 1900H

B. Matter of Jordan Dobrikin was discussed.

**12. ADJOURNMENT**

DRAFT

DRAFT

DRAFT